

CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

23 September 1970

1. Present were:

25X1A

2. No Regular DDP Staff Meeting.
3. Items of interest at the DDS Staff Meeting:

25X1A

a. Reports Survey Task Force [ ] described the Reports Survey Task Force of the Agency of which he is a member and the job they have of examining all reports the Agency makes and eliminating any that are not essential. An inventory will be compiled by 30 October and from the inventory the Task Force has something less than a year to examine the necessity for each report. Presently computer produced reports in a year use up enough paper to occupy 24,000 cubic feet at 2,000 sheets per cubic foot and the cost of producing these reports exclusive of the labor that leads up to the report is roughly \$.05 per sheet.

25X1A

b. Last DDS Spouses' Visit [ ] reminded the group that the last Saturday spouses' visit for this year for DDS will be on 3 October. If any of you have missed one of these visits up to now and would like to join your DDS associates you are most welcome. DDP had its second spouses' visit Saturday 19 September and it appeared that attendance was good.

25X1A

d. Gate Badge Check Mr. Osborn reported the Monday badge check at the gates was successful and caused little interruption to traffic. They did detect a VW with diplomatic plates which apparently belongs to the Czech Embassy.

e. Flu Shots Dr. Tietjen reported that his staff administered about 4,000 flu shots last week and that, laughingly, only about 3,500 came down with the flu. You remember that the second shot will be given in November.

25X1A

f. Dangers of Narcotics [ ] announced that members of the Bureau of Narcotics and Dangerous Drugs will have a presentation on the dangers of narcotics on October 13 and 14 in the auditorium. There will be an Agency notice announcing this program.

4. Other items of interest:

25X1A

a. Resumption of Normal Travel and Pouching There is no present prospect of an early lessening of travel and pouching restrictions imposed by DIR 066923 [ ]

25X1C

c. Changes to Standardized Regulations If you are not already doing so I would suggest you arrange to scan the monthly issues of section 920 of the Standardized Regulations which cover post classification and payment tables.

d. Shipment of Foreign Made Vehicles I call your attention to the change in 6 FAM through which the whole paragraph on shipment of foreign vehicles (section 165.8) has been rescinded effective 11 September 1970. Yesterday we had Charlie Brown from State out to lunch to have a general discussion of allowances. Charlie is Chief of Allowances at State and is the first FSO to occupy that seat. During our discussion we learned that Macomber Task Force V of which Charlie is the Executive Secretary was responsible for deleting this prohibition. Charlie says that the impact of the foreign vehicle purchase and shipment is insignificant in the overall gold flow problem. Defense got Congressional approval to drop the prohibition a couple of years ago by a simple line item in their budget which indicated they wanted to be permitted to ship foreign vehicles for military personnel. The Agency Travel Policy Committee will immediately present a change to our regulations to conform with State and Defense. It is possible the 11 September effective date will be adopted but don't make any commitments on this until we know for certain.

e. Security Violations -- August 1970 DDP offices had 16 violations during August with WH leading the list at 5; EUR with 2; AF, CC, DO, FE, FI, NE, RI, SB and TSD with 1 each. As a comparison, the Support Directorate had only 3 violations during August.

f. Time-Zone Dislocations We have handed you a copy of State's proposal to amend 6 FAM 132.5 to provide for a 24-hour rest period for travellers who have transited five or more time zones immediately before their arrival. The Travel Policy Committee has this proposal and I am told the Director of Medical Services fully supports a corresponding change to our regulations.

g. Delegations of Authority to SSA/DDS We have given you an up-dated sheet on authorities delegated to SSA/DDS to include the authorization for transportation allowances in excess of \$50 per month.

25X1A

h. Request for Exceptions to Travel [ ] asked me to tell all of you that when you prepare your memo asking for an exception for someone to travel they want to know precisely what airline and flight number is involved and where the flight stops enroute.

i. Possible Power Outage If VEPCO is forced to cut our power today they will notify us in advance so that we can crank up our emergency generators.